



building products & services

topclasscarpentry.com



## Payment Methods

Our preferred method of payment is by PayPal or bank transfer.

To pay now with PayPal please click the [PayPal](#) link.

To pay by bank transfer, use the following Barclays Bank account:

**Name:** Top Class Carpentry & Home Improvements

**Sort Code:** 20-98-74

**Account No:** 50397520

Alternatively cheques should be made payable to **Top Class Carpentry** and sent to the address at the bottom of the page.

## Terms & Conditions

### **Payments**

**Supply Only** – A cleared **Full Payment** will be required prior to the supply of any goods.

**Supply and Fitting** - A cleared **Deposit** of 25% of labour charges plus a full payment for any goods will be required prior to the commencement of any works.

**Balance** - Any balance outstanding will be due for immediate payment once works are complete with cleared funds to be received into our account within three working days of the completion date.

**Extras** – Any additional works requested will be charged for separately and due for immediate payment as soon as the extra work is completed.

### **Guarantee**

All labour and workmanship is guaranteed for 12 months after the date of completion.

### **Disputes**

In the event of a dispute, you must inform us immediately and, once agreed by both parties that the dispute is genuine, an agreed portion relating to that dispute may be withheld for payment until the dispute is fully resolved. Withholding full payment of any invoice, unless agreed by us will not be acceptable and our standard terms will apply to the portion of the invoice that is not in dispute.

### **Late Payment (Commercial Contracts Only)**

We understand and will exercise our statutory right to charge interest at +8% above the standard dealing base rate for the Bank Of England under the late payment of commercial debts (interest) act 1998 if we are not paid according to the terms of this agreement and claim compensation for debt-recovery costs.

### **Property**

All goods supplied remain the property of Top Class Carpentry until full payment has been received.

### **Vat**

We are not vat registered and as such all charges are not subject to vat.

Proprietor Mr. Karl Richford  
53 Shakespeare Road, Worthing, Sussex, BN11 4AT  
Tel: 01903 600256 or Fax: 07788 119011  
mail@topclasscarpentry.com  
www.topclasscarpentry.com